

RISK ASSESSMENT



RISK ASSESSMENT NAME: COVID 19 School Reopening September 2021

School: Moss Hey Primary

ASSESSORS NAME: Elise Messham

Review DATE: 1.11.2021

What are the hazards?	Who might be harmed and how?	Current Control Measures?	Further Measures required?	Action by whom?	Action by When	Complete
Exposure to COVID 19	Pupils/staff/parents/visitors coming onto site may be carrying COVID-19 virus which could be spread to other pupils or staff	<p>Following current advice https://www.nhs.uk/conditions/coronavirus-covid-19/</p> <p>Tell children, young people, parents, carers or any visitors, such as suppliers, not to enter the school premises if they are displaying any symptoms of coronavirus (following the COVID-19: guidance for households with possible coronavirus infection).</p> <p>Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</p>	<p>Vigilant monitoring of staff/pupils who are symptomatic: A high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature) A new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)</p> <p>A child who develops symptoms in school:</p> <ul style="list-style-type: none"> • Child to sit in the room next to the computer suite – door kept open • PPE packs to be kept in the room • Member of staff to sit outside the room, if appropriate due to close contact needed member of staff to wear PPE • If they need the toilet they will use the disabled toilet on the KS1 corridor • Office staff to contact parents for immediate collection • Child will be collected from the main entrance 	<p>All staff/ pupils/ parents/ visitors</p> <p>All staff</p> <p>All Staff</p>		

			<p>The room will be deep cleaned & the toilet too if it has been used.</p> <p>Further information on this can be found in the use of PPE in education, childcare and children’s social care settings guidance. Any rooms they use should be cleaned after they have left.</p> <p>PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs).</p> <p>In an emergency, call 999.</p> <p>If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.</p> <p>Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance.</p> <p>Please Note - From 16 August 2021, children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a</p>	<p>All Staff</p> <p>pupils/ parents</p>		
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			<p>close contact of a positive COVID-19 case.</p> <p>Contacts from the school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact.</p> <p>Schools to advise families that Public Health recommend doing daily LFDs for household contacts of a case from the start of KS2 onwards</p> <p>Asymptomatic testing</p> <ul style="list-style-type: none">• Staff to do twice weekly home tests (LFD) – Monday & Thursdays• Staff and pupils with a positive LFD test result should self-isolate in line with the stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. They will also need to get a free PCR test to check if they have COVID-19.• Whilst awaiting the PCR result, the individual should continue to self-isolate.• If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms.			
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<p>Mixing and 'Bubbles'</p>	<p>Staff and pupils working together could increase the risk of spreading the virus</p>	<p>As from the 19th July Schools COVID-19 Operational Guidance update, it is recommended that it is no longer necessary to keep children in consistent groups ('bubbles'). However, if your school is still open in the week commencing 19th July, the school may wish to continue with these measures until the end of the summer term.</p>	<p>The school outbreak management plans cover the possibility that it may become necessary to reintroduce consistent groups ('bubbles') for a temporary period, to reduce mixing between groups.</p>	<p>All staff/ pupils</p>		
<p>Hygiene</p>	<p>Staff and pupils working together could increase the risk of spreading the virus</p>	<p>Hand Hygiene Frequent and thorough hand cleaning is regular practice. This can be done with soap and water or hand sanitiser.</p> <p>Respiratory Hygiene The 'catch it, bin it, kill it' approach continues to be very important.</p>	<p>Hand hygiene</p> <ul style="list-style-type: none"> • Pupils clean their hands regularly, including: <ul style="list-style-type: none"> - when they arrive at the school - when they return from breaks - when they change rooms - before and after eating • Washing hands will be included on class timetables • SEND children to have it on their visual timetable • Children to wash or sanitise their hands as soon as they enter school • Everyone entering the school staff & visitors must use the hand sanitiser <p>The e-Bug COVID-19 website contains free resources for and materials to encourage good hand and respiratory hygiene.</p> <p>Respiratory hygiene</p> <ul style="list-style-type: none"> • Tissues will be in every classroom, the staffrooms, computer suite, the office, the HT office & in the main entrance 	<p>All staff/ pupils</p>		

			<ul style="list-style-type: none"> • RB to monitor stock and re-order • SEND & young children to be helped with the 'catch it, kill it' approach • Lidded bins in all classrooms, staffrooms and office 			
Ventilation	Poor ventilation could spread COVID-19	<p>When the school is in operation, it is important to ensure it is well ventilated and that a comfortable teaching environment can be maintained.</p> <p>Identify any poorly ventilated spaces as part of your risk assessment and take steps to improve fresh air flow in these areas, giving consideration when holding events where visitors such as parents are on site for example attending school plays.</p> <p>Mechanical ventilation systems that uses a fan to draw fresh air or extract air from a room, should be adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated.</p> <p>Where possible, systems should be adjusted to full fresh air or, if this is not possible, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor fresh air supply.</p>	<ul style="list-style-type: none"> • Exterior doors to be open in classrooms dependent on weather • Classroom doors to be open where safe to do so • Windows to be open – comfortable room temperature needs to be maintained • Windows to be opened wide for more ventilation when the room is empty, e.g. at playtimes • Hall windows to be open when in use <p>Balance the need for increased ventilation while maintaining a comfortable temperature.</p> <p>The Health and Safety Executive guidance on air conditioning and ventilation during the COVID-19 pandemic and CIBSE COVID-19 advice provides more information.</p>	All staff/ pupils/ parents/ Visitors		

<p>Cleaning</p>	<p>Pupils/staff coming onto site may be carrying COVID-19 virus which could be spread to other pupils or staff</p>	<p>Maintain normal cleaning routines. Additional deep cleaning will be taking place during this period.</p> <p>Clean surfaces that children and young people are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, more regularly than normal.</p> <p>Personal Protective Equipment (PPE) to be used by staff as normally required for their role.</p>	<ul style="list-style-type: none"> • Site manager cleaning schedule morning and evening • Cleaners in every evening • Staff to wipe regular touch points in the classroom / door handles • Staff to wipe the surfaces they have used when leaving communal areas, touch points and equipment used – staffroom/ PPA room / photocopier • Sanitiser units (fogging machines) in communal spaces • Cleaning boxes in each class to be kept in store cupboards. Cloths to be changed daily & site manager to clean cloths and refill cleaning solutions • Site manager to steam clean carpets on a rota • Computer suite to be cleaned at the end of the day / wiped throughout the day <p>PHE has published guidance on the cleaning of non-healthcare settings.</p>	<p>Site Manager and cleaning team</p> <p>Staff</p>		
<p>Face Coverings</p>	<p>General note and if circumstances change</p>	<p>Face coverings are no longer advised for pupils, staff and visitors either in classrooms or in communal areas.</p> <p>Updated recommendation from SMBC as of 20/10/2021.</p> <p>Primary Schools The reintroduction of social distancing measures and/or face coverings in communal areas for adults in primary</p>	<p>If there is an outbreak in school, Public Health may advise you that face coverings should temporarily be worn in communal areas or classrooms (by pupils, staff and visitors, unless exempt). You should make sure your outbreak management plans cover this possibility.</p> <p>Primary Schools</p>	<p>All staff</p>		

		<p>schools, where social distancing and ventilation is not possible.</p> <p>The government has removed the requirement to wear face coverings in law but expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet. This includes public transport and dedicated transport to schools.</p>	<p>The reintroduction of face coverings (parents/carers/visitors are visiting school).</p> <p>In these circumstances, transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. Transparent face coverings may be effective in reducing the spread of COVID-19. However, the evidence to support this is currently very limited.</p> <p>Face coverings (whether transparent or cloth) should fit securely around the face to cover the nose and mouth and be made with a breathable material capable of filtering airborne particles.</p>			
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Risk assessment

You must comply with health and safety law and put in place proportionate control measures. You must regularly review and update your risk assessments - treating them as 'living documents', as the circumstances in your school and the Public Health advice changes. This includes having active arrangements in place to monitor whether the controls are effective and working as planned. For more information on what is required of school leaders in relation to health and safety risk assessments and managing risk, see the [health and safety advice for schools](#).

Further Information and Government Advice –

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

Outbreak Management Plan	
<p>Contain any outbreak by following local health protection team advice</p>	<p>Settings will continue to have a role in working with health protection teams in the case of a local outbreak. If there is an outbreak in a setting or if central government offers the area an enhanced response package, a director of public health might advise a setting to temporarily reintroduce some control measures.</p> <p>If you have several confirmed cases within 14 days, you may have an outbreak.</p> <p>School to call the dedicated advice service who will escalate the issue to your local health protection team where necessary and advise if any additional action is required, such as implementing elements of your outbreak management plan. You can reach them by calling the DfE helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to a positive case.</p> <p>Bubbles</p> <ul style="list-style-type: none"> • Classes to become bubbles – not mix with other bubbles <p>Shared spaces & equipment:</p> <ul style="list-style-type: none"> • Hall – avoid using the hall where possible: EYFS, KS1 & Year 3 to use at lunchtime, staggered times • I pads to be timetabled & wiped after use • Equipment shared between bubbles needs be either cleaned or left unused for 48 hours (72 hours for plastics) before use. • Minimise as much as possible staff changing bubbles but teachers and TAs will be teaching in different bubbles in order to deliver a broad and balanced curriculum <p>Sports coaches</p> <ul style="list-style-type: none"> • To teach outside • To plan for different activities so that equipment is not shared between bubbles on the same day <p>Assemblies</p> <ul style="list-style-type: none"> • Assemblies will not take place <p>Peripatetic teachers</p> <ul style="list-style-type: none"> • Lessons to take place in the hall • Children and staff to be at least 2 metres away from each other • Where possible children to be grouped in their bubble • Music service to provide RA <p>Staggered times</p> <ul style="list-style-type: none"> • Staggered finish times • KS2 bubbles sharing toilets will have a gap to avoid mixing bubbles when hand washing • Break times – bubbles sharing outdoor space will have different break times <p>Drop off:</p> <ul style="list-style-type: none"> • To remain the same <p>Collection:</p> <ul style="list-style-type: none"> • One adult per family to collect • Adults to socially distance • Allocated pick up time to be strictly adhered to <p>Lunch times</p>

		<ul style="list-style-type: none"> • KS2 Children to have lunch in their classrooms • EYFS / KS1 & Y3 to have lunch in the hall, staggered times. Tables and touch points to be cleaned between sittings • Bubbles sharing outdoor space will have separate times (either 12pm eating or 12.30pm) <p>Face Coverings:</p> <ul style="list-style-type: none"> • To be worn by staff in communal areas • To be worn by visitors on site
		<p>Closures</p> <ul style="list-style-type: none"> • School will closed if advised by the local health protection team due to an outbreak • School will close under the instruction of the Government or the Local Authority in the case of a national or local lockdown <p>If some attendance restrictions are needed, all vulnerable children, children of critical workers, children in reception, year 1 and year 2 should still be allowed to attend.</p> <p>If, by exception, attendance is restricted further, vulnerable children and children of critical workers should still be allowed to attend.</p> <p>Staff absence</p> <ul style="list-style-type: none"> - Use TAs for short term cover (up to 3 days) - Use supply cover for longer periods <p>Remote education plans in place for:</p> <ul style="list-style-type: none"> • Individuals or groups of children self-isolating • Class closures • Local lockdown which requires pupils to stay at home • Remote education policy and structure in place & can be accessed on through our online platform – Seesaw

REVIEW DATE	OFFICER REVIEWING
20/10/2021	EM & OT